



Directors' Familiarisation Programme

L&T TECHNOLOGY SERVICES LIMITED



L&T Technology Services Limited

Directors' Familiarisation Programme

The familiarisation programme of L&T Technology Services Limited ("the Company") aims to provide insights of the Company to the Independent Directors before their joining, so as to enable them to understand the Company, operations of its subsidiaries, business, industry and environment in which the Company functions and also to update them on a continuing basis on any significant changes therein so as to be in a position to take well-informed and timely decisions.

Systems, procedures and resources are in place to ensure that every Director is supplied, in a timely manner, with precise and concise information in a form and of a quality appropriate to effectively enable/ discharge his/her duties.

Presentations are made to the Board/ Audit Committee, where Directors get an opportunity to interact with senior managers. Presentations, inter alia, cover business strategies, management structure, HR policy, management development and succession planning, quarterly and annual results, budgets, treasury policy, review of Internal Audit, risk management framework, operations of subsidiaries.

Independent Directors are also informed of the various developments in the Company from time to time.

FAMILIARISATION SESSIONS

Details of familiarisation sessions attended by Independent Directors are as follows:

Sr. No.	Name of Independent director as on date	Number of Programmes attended by Independent Directors		No. of Hours spent in Such Programmes	
		During FY 23	Cumulative Till Date	During FY 23 (In Hours)	Cumulative till date (In Hours)
1	Mr. Narayanan Kumar	4	31	2.30	19.30
2	Mr. Sudip Banerjee	2	18	1.30	13.00
3	Ms. Apurva Purohit	4	25	2.30	15.45
4	Mr. R. Chandrasekaran	2	10	1.30	7.30
5	Mr. Luis Miranda	4	6	2.30	3.45